

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT: 2023-2024 SCHOOL YEAR  
EMPLOYEE REPORTING AND ENDING DATES

	DAYS	CAL#	START	END		DAYS	CAL#	START	END
CAMPUS BASED									

<b>Principals</b>				
High School Principal	230	27	7/3/2023	6/28/2024
Elem/MS/Acad Principal	220	37	7/10/2023	6/20/2024
Ntwrk Assoc Principal	215	26	7/10/2023	6/12/2024

<b>Assistant Principal</b>				
High School Assistant Principal	215	26	7/10/2023	6/12/2024
Elem/MS/Acad Assistant Principal	210	23	7/12/2023	6/7/2024

<b>Teachers</b>				
Teacher	187	11	8/7/2023	5/31/2024 <sup>(1)</sup>
C&T Agri, Gphc Dsgn and Prn/Img Teacher	230	27	7/3/2023	6/28/2024
ROTC Instructor <i>(prior to 1/1/15)</i>	230	27	7/3/2023	6/28/2024
ROTC/LOTC Teachers <i>(after 1/1/15)</i>	215	26	7/10/2023	6/12/2024
Teacher - Sped Transition Specialist	198	20	7/28/2023	6/7/2024
Digital Teacher Librarian	194	18	8/2/2023	6/6/2024

<b>Other Campus Professionals</b>				
College Bound Advisor & Alumni Advisor	215	26	7/10/2023	6/12/2024
Academic Dean	210	23	7/12/2023	6/7/2024
Counselor: HS	198	20	7/28/2023	6/7/2024
Counselor: Elem, Middle and Academy	190	14	8/2/2023	5/31/2024
Lead Counselor	215	26	7/10/2023	6/12/2024
Instructional Coach	198	20	7/28/2023	6/7/2024
Instructional Coach, IB	210	23	7/12/2023	6/7/2024
Coord Operations Flex	210	23	7/12/2023	6/7/2024
Sr Coord Operations HS	230	27	7/3/2023	6/28/2024
Sr Coord Operations ES/Acad/MS	215	26	7/10/2023	6/12/2024
Facilitator (Prj Bas Lrng & Acad Sel)	215	26	7/10/2023	6/12/2024
Nurse	187	11	8/7/2023	5/31/2024
Speech Pathologist & Asst. SP/Lang Path.	187	11	8/7/2023	5/31/2024
Social Worker - 202	202	40	7/24/2023	6/7/2024
Family & Community Engage. Splst	190	14	8/2/2023	5/31/2024

DEPARTMENT BASED									
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<b>Professional Staff</b>				
Central Office Employees	230	27	7/3/2023	6/28/2024
Central Office Employees	220	37	7/10/2023	6/20/2024
Central Office Employees	215	26	7/10/2023	6/12/2024
Central Office Employees	215	17	7/25/2023	6/28/2024
Central Office Employees	210	23	7/12/2023	6/7/2024
Dyslexia Program Specialist	198	20	7/28/2023	6/7/2024
Educational Diagnostician	202	40	7/24/2023	6/7/2024
Instructional Specialist (incl. Behavior)	197	44	7/31/2023	6/7/2024
LSSP and LSSP Intern	202	40	7/24/2023	6/7/2024
Occupational Therapist	194	18	8/2/2023	6/6/2024
Physical Therapist	194	18	8/2/2023	6/6/2024
Plant Services	240	34	7/10/2023	7/5/2024
Social Worker - 202	202	40	7/24/2023	6/7/2024
Social Worker - 210	210	23	7/12/2023	6/7/2024
Transportation	240	34	7/10/2023	7/5/2024

<b>Paraprofessional Staff - Clerical</b>				
Administrative Assistant HS	230	27	7/3/2023	6/28/2024
Administrative Assistant ES/Acad/MS	215	26	7/10/2023	6/12/2024
Administrative Assistant AP	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>
Adminstrative Assistant Counselor	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>
Data Clerk ES/Acad/MS/HS	215	26	7/10/2023	6/12/2024
Textbook Clerk	194	18	8/2/2023	6/6/2024
Bookkeeper HS	190	14	8/2/2023	5/31/2024
Attendance Clerk MS/HS	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>
Clerk	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>
Clerk, Oper Supp Flx - HS	230	27	7/3/2023	6/28/2024
Clerk, Oper Supp Flx - ES/Acad/MS	215	26	7/10/2023	6/12/2024

<b>Paraprofessional Staff - Instructional Assistants</b>				
Library Assistant	194	18	8/2/2023	6/6/2024
Mental Health Assistant/LVN	187	11	8/7/2023	5/31/2024
Instructional/Health Assistant	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>

<b>Classified Staff</b>				
Custodian	240	34	7/10/2023	7/5/2024
CN Manager / Interns & Asst Mgr	185	32	8/8/2023	6/3/2024 <sup>(2)</sup>
Porter	182	30	8/10/2023	5/31/2024 <sup>(2)</sup>
Child Nutrition Cook	182	30	8/10/2023	5/31/2024 <sup>(2)</sup>

<b>Paraprofessional Staff</b>				
Police Dept	245	35	7/10/2023	7/5/2024
Plant Services	240	34	7/10/2023	7/5/2024
Transportation	240	34	7/10/2023	7/5/2024
Central Office Employees	230	27	7/3/2023	6/28/2024
Central Office Employees	210	23	7/12/2023	6/7/2024
CN and SPED Central Office Clerk	187	11	8/7/2023	5/31/2024
I/A Child Care Provider	183	10	8/9/2023	5/31/2024 <sup>(2)</sup>

<b>Classified Staff</b>				
Police Officer & Dispatch	245	35	7/10/2023	7/5/2024
Custodian	240	34	7/10/2023	7/5/2024
Plant Maintenance	240	34	7/10/2023	7/5/2024
Bus Driver, Trainer & Monitor	183	11	8/9/2023	5/31/2024 <sup>(2)</sup>

**Note:**  
All offices will be closed July 3, 2023 thru July 7, 2023 (subject to change).  
All offices will be closed July 1, 2024 thru July 5, 2024 (subject to change).

All staff at Travis ECHS, St. Philip's ECHS, and Fox Tech HS will report on October 9, 2023 and February 19, 2024 and be off on October 13, 2023 and February 23, 2024 instead.

<sup>(1)</sup> Additional work day responsibilities for Coaches, Pep Squad Sponsors and/or Band will be outlined in the procedures from the Athletic Office or Fine Arts Department as appropriate.  
<sup>(2)</sup> Scheduled to be off on:  
Friday, October 27, 2023 & Friday, February 16, 2024

Instructional Assistants are required to work all staff development days, unless otherwise noted above.

Lamar Elementary Teachers and Instructional Assistants please reference your assigned school calendar for reporting and ending dates.  
Bowden Academy Teachers and Instructional Assistants please reference your assigned school calendar for reporting and ending dates.